

Department of Social and Health Services
Olympia, Washington

ESA SOCIAL SERVICES MANUAL REVISION

Revision #	29
Category / Section	Incapacity E. – Making and Monitoring Treatment or Referral Requirements
Issued	August 1, 2005
Revision Author	Douglas Sevin
Division	Division of Employment and Assistance Programs
Mail Stop	45470
Phone	(360) 725-4614
Email	sevindj@dshs.wa.gov

REMOVE	INSERT
Entire current Section E., Treatment Referral and Monitoring Requirements	New Section E., Making and Monitoring Treatment or Referral Requirements

Summary

WAC	There are no rule changes in this revision.
Reason for changes	<p>A. Social Services case reviews for program integrity reviews done in 2003 through 2004 frequently found that case plans and monitoring program requirements were either missing or done in ways that were inconsistent with program policy. A social services workgroup reviewed the manual and recommended changes to the guidelines and worker responsibilities to clarify program policies and field practice.</p> <p>B. To provide workers with information about medical treatment being provided through a managed care pilot project in King and Pierce Counties and the pilot's impact on social service practices.</p>
Guidelines	Rewrote the general guidelines for establishing treatment or agency referral

	<p>requirements to clarify that these requirements become the General Assistance case plan and to recognize changes made to DSHS 14-249 form, which is used to communicate the requirements to the person.</p> <p>Changed the procedures on monitoring requirements and applying penalties for failure to cooperate from Guidelines to Worker Responsibilities.</p>
Worker Responsibilities	<ol style="list-style-type: none"> 1. Added information about the GAU Managed Care Pilot Project. <ol style="list-style-type: none"> a. Social Workers in King or Pierce County are expected to advise each person who is approved for GAU about choosing a clinic to get their medical care. b. There are instructions for processing changes that transfer a person into or out of the Managed Care Pilot. c. There are instructions about how a person can be exempted from the Managed Care Pilot. 2. Revised Referral Resources subsection to: <ol style="list-style-type: none"> a. Update chemical dependency treatment services available from the Division of Alcohol and Substance Abuse; and b. Add the Veterans Administration as an agency for possible referrals. 3. Revised the Requirements Monitoring subsection to clarify the expectations and procedures and added a link to verification policies. 4. Revised the "Good Cause" subsection to clarify policies for deciding when the person has good cause for not following requirements and added links to the policies on Necessary Supplemental Accommodation and verification. 5. Revised the "Penalty" subsection to

	follow clear writing standards.
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